



EMPLOYMENT APPLICATION

APPLICANT INFORMATION

Last Name: _____ First: _____ M.I.: _____ Date: _____

Street Address: _____ Apt/Unit No.: _____

City: _____ State: _____ Zip: _____

Phone: _____ E-mail: _____

Date Available to Start Work: _____ Desired Salary: _____

Position Applied For: _____ Employee Referral? _____ If yes, Who? _____

Are you Available to Work:	<input type="checkbox"/> FULL TIME	<input type="checkbox"/> PART TIME	<input type="checkbox"/> SEASONAL (6-9 Months)	<input type="checkbox"/> TEMPORARY (Less than 6 Mo.)
Are you Legally Authorized to work in the United States?	<input type="checkbox"/> YES	<input type="checkbox"/> NO		
If you are under 18 years of age, can you provide proof of eligibility?	<input type="checkbox"/> YES	<input type="checkbox"/> NO		
Have you ever filed an application with this company before?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	If so, When? _____	
Do you have a relative that works at Hayfields?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	If so, Name? _____	
Have you ever worked for this company?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	If so, When? _____	

EDUCATION

High School:	Address:
Did you Graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree:
College:	Address:
Did you Graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree:
Trade School:	Address:
Did you Graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree:

SPECIALIZED SKILLS, TRAINING, ETC.

HOURS OF AVAILABILITY

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY

PREVIOUS EMPLOYMENT

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____
Responsibilities: _____

From: _____ To: _____ Reason for leaving: _____
May We Contact your Previous Supervisor for a Reference? YES NO

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____
Responsibilities: _____

From: _____ To: _____ Reason for leaving: _____
May We Contact your Previous Supervisor for a Reference? YES NO

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____
Responsibilities: _____

From: _____ To: _____ Reason for leaving: _____
May We Contact your Previous Supervisor for a Reference? YES NO

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____
Responsibilities: _____

From: _____ To: _____ Reason for leaving: _____
May We Contact your Previous Supervisor for a Reference? YES NO

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.
Signature: _____ Date: _____

**PLEASE EMAIL THIS COMPLETED JOB APPLICATION
TO ADMIN@HAYFIELDSCC.COM**